

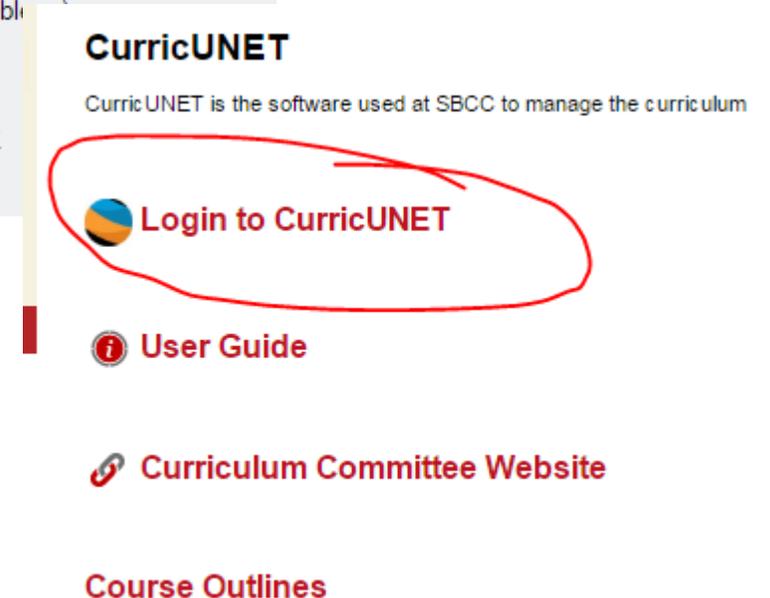
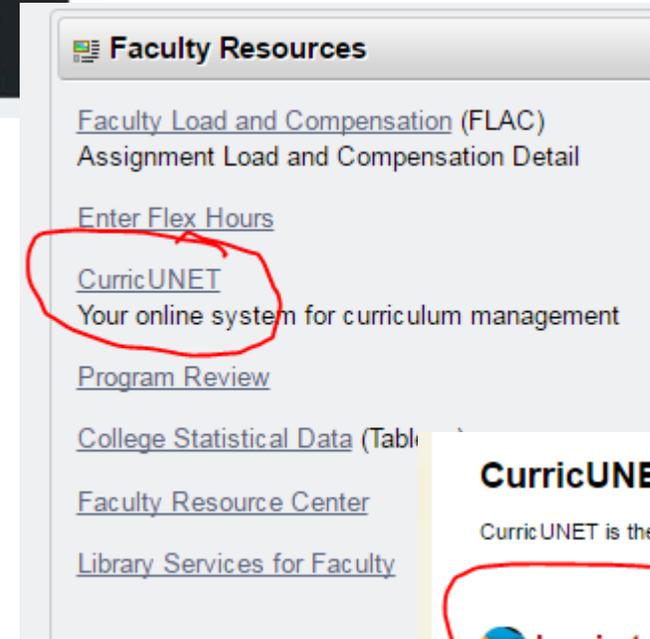
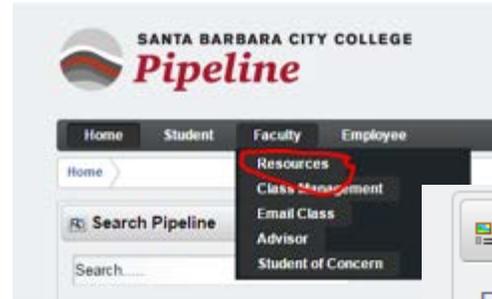
DEACTIVATE A COURSE

A Help Guide to CurricUNET

CurricUNET Log on

You must be logged into Pipeline

1. Click on the Faculty Tab
2. Click on Resources
3. Click on CurricUNET
4. Click on Login to CurricUNET



Create a Deactivation Proposal

Click the Create Proposal tab

Choose Course Deactivation from the drop down menu

Hit the search button and choose your course from the list

Click the Create Proposal button

The screenshot displays the CurricUNET interface for creating a proposal. The top navigation bar includes 'Curriculum' and 'Approvals' tabs, with a 'Create Proposal' button circled in red. Below this, the 'Courses' section shows 'My Courses' selected and 'Draft' as the proposal status. The main content area is titled 'Create Proposal' and contains instructions for creating a new draft proposal. A progress indicator shows three steps: '1. Select Proposal Type', '2. Complete Minimum Requirements', and '3. Review and Submit'. The 'Select Proposal Type' step is active, showing a dropdown menu with 'Course Deactivation' selected. Below the dropdown is a search bar and a list of search results, including 'Course Deactivation', 'Modified Course Proposal', 'New Course Proposal', 'Program', and 'New Program'. The 'Create Proposal' button is highlighted in blue. The second screenshot shows the 'Minimum Requirements' step, where the user can enter search criteria and press the 'Search' button to find a proposal to modify. The 'Search' button is highlighted in blue.

Cover Page

Justification must list a reason for the Deactivation

Proposal Information must be filled out for the Fall semester

Proposal Resources	
Cover	8/8
Units/Hours	3/3
Objectives	
Math & English Skills Advisories	
Requisites	
Content Review	
Degree Applicability	
Student Learning Outcomes	
Course Content	

Justification *
Has not been taught recently. Will re-activate when there is an opportunity to teach it again.

[Click here for the Curriculum Committee Distance Education page.](#)

Distance Education

Honors

Proposal is Adding or Modifying SLOs

Proposal Information

Proposed Effective Start Year: * 2017

Semester: * **Fall**

Normal Semesters Offered

Spring

Summer

Fall