

**SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL**

October 19, 2004

3:00 – 4:30 PM

A218C

MINUTES

PRESENT: J. Friedlander, L. Fairly, B. Hamre, J. Sullivan, A. Serban, K. McLellan, E. Frankel,
T. Garey, P. Haslund, L. Auchincloss, J. Jackson

ABSENT: S. Ehrlich, K. Molloy, R. Ladanyi

1.0 Call to Order

Chairperson Jack Friedlander called the meeting to order.

2.0 Announcements

Tom Garey announced that the SBCC theatre production of *Ghosts* will open this week.

Peter Haslund announced that Denmark's Ambassador to the United States will be speaking on the subject of globalization tomorrow, October 20th, at 12:30 PM in A211.

3.0 Information Items

3.1 Retirements/departures for which replacement positions will be considered for 2005-06

The Council was so advised by the attachment to the agenda. Jack Friedlander said what we still do not know is what our FTFO will be for 05-06. He hopes to have better information by next week as to what is being proposed by the _____ [BOG? Chancellor's office?].

4.0 Discussion Items

4.1 Consultative Planning Process (CPP) items

Jack Friedlander said there was a good discussion at the last CPC meeting on the need to streamline the consultative planning process. A work group consisting of Esther Frankel, Jan Jackson, Peter Haslund, Lynda Fairly and Rose Ladanyi was formed to take on this task. The Executive Council reviewed the suggestions made by the work group and the compilation of their changes is reflected in the revised CPP which was distributed to CPC today. Dr. Friedlander discussed the timeline and the following revisions were made:

October 1	CPP Quantitative information distributed to vice presidents
October 5	Year 2 evaluation of the 2002-05 College Plan completed and submitted to President. CPC consultation to take place during the months of October and November
October 10	VP review of CPP information completed
October 15	Department/program quantitative information templates distributed to appropriate administrators
November 22	December 17 Support and administrative All non-instruction units and non-credit instruction reports due to president or dean
December	Board Study Session on evaluation of 2002-05 College Plan
December 7	January 3 Executive Committee begins review of department/program information
January 21	Credit Instructional department reports due to Executive Vice President, Educational Programs
Month of	January thru February EC to consolidate materials into proposed course of action
Mid February 05	22 CPC consultation on EC recommendations
Mid March 05	External factors forums
Mid March 05	CPC recommendations to President including 05-06 budget recommendations

Lynda Fairly, as a member of the work group, explained that other revisions in the CPP are a result of deleting items which had the appearance of promoting ourselves or were obvious and kept or included items where we could really make change. Other minor revisions suggested by CPC will be corrected and the CPP will be redistributed to CPC members prior to the next CPC meeting. The CPP provides for Cuesta, Cabrillo and Glendale community colleges to be used as benchmarks in a comparison of the departments/units. Jack Friedlander said the terms “mandated” and “essential” will be defined and put in writing.

M/S/C [Garey/McLellan] to approve the amended Consultative Planning Process.

Discussion:

Liz Auchincloss inquired about a previous discussion of using a grading scale for this process. Jack Friedlander said there would not be a “grading system” but rather the criteria would be “mandated”, “essential” and possibly “discretionary”. Vice President Fairly indicated that what we will look at is anything that is really inconsistent with other colleges and then look at what individual departments are looking at in terms of efficiencies, consolidations, working together, and ways of improving. She said we are going to look at how we are going to be a better college because of this and possibly save some money in the process.

Peter Haslund was concerned that if the CPP process is approved today does that mean the Academic Senate will not have any input? Jack Friedlander indicated that the faculty does have representation on the Council and in the interest of time, this process will need to move forward. Liz Auchincloss, representing the classified staff, expressed a similar concern.

Peter Haslund offered a friendly amendment to approve the CPP for dissemination to other college bodies and for the CPP process to go forward with the caveat that we if there are suggestions that are accepted, those modifications will be made to the process.

Discussion:

Esther Frankel added that this is a relative new process for the college and as we go through it we will learn a lot and it will become an evolving process.

The amended motion was unanimously approved.

4.2 Review cover sheet for CPP

The Council reviewed the cover letter written by John Romo which defines the CPP process. Jack Friedlander will give the Council's recommendations for revisions to the document to John Romo. The revisions to the CPP process and the revised cover letter will be sent to CPC when the revisions are made and prior to the next CPC meeting.

5.0 **Adjournment**

Upon motion, chairperson Jack Friedlander adjourned the meeting.